

1. **APPROVAL OF MINUTES:** Approval of the minutes from the February 23, 2015 Potter County Commissioners' Court meeting and the March 3, 2015 Special Potter County Commissioners' Court meeting.

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MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes for February 23rd and March 3rd as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 18, 2015 through March 4, 2015. [Hood]

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Judge Tanner referenced Vouchers checks Nos. 160823-161130 and wire #511-520 in the total amount of \$3,209,964.03.

MOTION was made by Commissioner Vaughn: I move that we approve the Vouchers as noted.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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3. **2<sup>ND</sup> ANNUAL POTTER COUNTY GOVERNMENT DAY:** To consider and act upon allowing the use of funds from the Awards and Recognition budget in an amount not to exceed \$450 to cater lunch for students participating in Government Day activities on April 27, 2015. [Hood]

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MOTION was made by Commissioner Vaughn: I move that we allow the use of funds from the Awards and Recognition budget in an amount not to exceed \$450 to cater lunch for students participating in Government Day activities on April 27th.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

It was noted that the Commissioners' Court meeting on April 27, 2015, will be held in the Santa Fe Building Auditorium instead of the Courthouse.

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4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

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The insurance report was so recognized. See Documentation

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5. **ELECTIONS:** To consider and approve the “Proportional Method” for Determining Party Affiliation of Judges and Alternate Judges at Vote Centers. [Huntley]

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Melynn Huntley, Elections Administrator, gave an explanation to Commissioners’ Court.

MOTION was made by Commissioner Church: I move that we approve the “Proportional Method” for determining party affiliation of Judges and Alternate Judges.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

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6. **OPEN MEETINGS ACT and PUBLIC INFORMATION ACT CERTIFICATIONS:** To recognize the completion by Nancy Tanner of the Lyndon B. Johnson School of Public Affairs Conference for Newly Elected County Judges and Commissioners and completion of the requirements for Sections 551.005 and 552.012 of the Government Code. [Tanner]

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Judge Tanner’s certifications were so recognized. See Documentation

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7. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].

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Commissioner Murguia gave a Local Government Corporation update.

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8. **CONTINUING EDUCATION:** To recognize Commissioner Murguia's completion of the required 16 hour annual continuing education requirement in 2014, as stated in Section 81.0025 of Local Government Code. [Murguia]

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Commissioner Murguia’s completion of continuing education was so recognized.  
See Documentation

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9. **TAX OFFICE-SHERIFF'S SALE:** To consider and act upon the approval of sheriff sale properties. Payment has already been received on each property. [Aylor]

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Sherri Aylor, Tax Assessor/Collector, came before Commissioners' Court.

MOTION was made by Judge Tanner: I make a motion that we approve the Sheriff Sale properties.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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10. **AG PRODUCERS CO-OP:** To consider and act upon approving the plat for Co-op Producers Unit #1, Lot 1-A, Block 40, Original Townsite of Bushland. [Thomas, Kemp]

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MOTION was made by Commissioner Church: I move we approve the plat for Co-op Producers Unit #1, Lot 1-A, Block 40, Original Townsite of Bushland.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

ABSTAIN: Commissioner Murguia.

Motion carried by 4-0-1 vote.

See Documentation

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11. **DISTRICT ATTORNEY'S OFFICE:** To consider and act upon a request from Randall Sims, Potter County District Attorney, to add a position to his office for a temporary full-time employee with all salary and benefits to be paid from that office. [Sims]

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Randall Sims, District Attorney, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we accept adding a temporary full-time employee, salary and benefits to be paid from the District Attorney's office from office generated budget funds.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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12. **AMARILLO BI-CITY-COUNTY HEALTH DISTRICT:** To consider and act upon the appointment of the following:

- a. J. Taylor Carlisle, M.D. to the Board of Health for a three year term.  
[Stoughton, Tanner]
- b. Delores Thompson to the Board of Health for a three year term.  
[Stoughton, Tanner]

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MOTION was made by Commissioner Kelly: I make a motion to approve both persons, J. Taylor Carlisle and Delores Thompson, to the Board of Health.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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13. **TEXAS PANHANDLE CENTERS:** To consider and act upon the reappointment of Mr. Larry Adams to the TPC Board of Trustees. [Schertler, Tanner]

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MOTION was made by Judge Tanner: I make a motion to approve.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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14. **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES (TDFPS) TITLE IV-E CONTRACT AMENDMENT:** To consider and act upon an amendment to the contract for reimbursement with TDFPS, requiring the county to use the E-Verify System to validate staff eligibility. [Kemp]

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MOTION was made by Commissioner Church: I move that we approve the amendment to the contract for reimbursement with TDFPS, requiring the County to use the E-Verify System to validate staff eligibility.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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15. **TECHSHARE AGREEMENTS:** To consider and act upon approving the following project agreements and budgets. [Harder]
- a. Techshare Master Interlocal Agreement.
  - b. Techshare.Prosecutor project in the amount of \$750,942.24.
    - 1) Techshare.Prosecutor Resource Sharing Addendum as an interlocal agreement;
    - 2) Techshare.Prosecutor Implementation Agreement as a sole source agreement.
  - c. Techshare.Courts JP project in the amount of \$717,654.40.
    - 1) Techshare.Courts JP Development Project Addendum as an interlocal agreement;
    - 2) Techshare.Courts JP Implementation Agreement as a sole source agreement.

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The following came before Commissioners' Court for discussion:

Gary Jackson, Justice of the Peace #3  
Randall Sims, District Attorney  
Caroline Woodburn, District Clerk  
Julie Smith, County Clerk

- a. MOTION was made by Commissioner Church: I move that we approve the Techshare Master Interlocal Agreement.  
SECOND was made by Commissioner Vaughn.  
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.  
NOES: None.  
Motion carried by 5-0 vote. See Documentation
- b. MOTION was made by Commissioner Murguia: I make a motion to approve the Techshare Prosecutor package, the Sharing Addendum as an Interlocal Agreement and the Implementation Agreement as a sole source in the amount of \$750,942.24, cost to be offset by the District Attorney's office. Any revenues that we receive as a result of the project, those are incumbered in the budget to offset the maintenance and operation.  
SECOND was made by Judge Tanner.  
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.  
NOES: None.  
Motion carried by 5-0 vote.
- c. MOTION was made by Commissioner Church: I move that we approve the Courts JP Project in the amount of \$717,654.40 with the Implementation Agreement as a sole source agreement, \$90,000.00 coming from the JP.  
SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly and Church.  
NOES: Commissioners Murguia, Vaughn, and Judge Tanner.  
Motion failed by 2-3 vote.

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16. **EQUIPMENT PURCHASE:** To consider and act upon purchasing the following hardware in relation to the case management software.
- a. Dell storage in the amount of \$49,089.29 from Dell Marketing using DIR Contract # DIR-SDD-1951. [Harder, Patrick]
  - b. Cisco networking equipment in the amount of \$6,030.00 from CDWG using DIR Contract # DIR-TSO-2542. [Harder, Patrick]
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Items 16a and 16b were passed for two weeks.      See Documentation

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17. **CHILLER SERVICE CONTRACT:** To consider and act upon approving the attached agreement for chiller maintenance services at the District Courts Building utilizing TIPS contract #6012706. Funds budgeted in the 2014/2015 fiscal year. [Harder, Ward]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the agreement for chiller maintenance services at the District Courts Building utilizing TIPS contract #6012706.

SECOND was made by Judge Tanner.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.      See Documentation

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18. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

**EXTENSION:**      The resignation of Nathan Carr as County Extension Agent effective February 27, 2015.

See Documentation

The employment of Verna Gaye Wagner as Administrative Assistant as a replacement for Sarah Cummings, effective March 9, 2015.      See Documentation

**FACILITIES**

**MAINTENANCE:**      The employment of Lawrence E. Baca as Custodian I in the Facilities Maintenance Department as a replacement for Candy McCrary, effective March 16, 2015.

See Documentation

## **RECORDS**

**MANAGEMENT:** The discharge of Lisa Daniel as Microfilm Clerk effective March 3, 2015. See Documentation

The transfer of Laura Arrendondo as Microfilm Clerk CRMF as a replacement for Lisa Daniel effective March 4, 2015. See Documentation

**ROAD & BRIDGE:** The resignation of Juan Cisneros as Crew Leader effective February 28, 2015. See Documentation

The resignation of Dakota Ratliff as Maintenance Tech effective February 27, 2015. See Documentation

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MOTION was made by Commissioner Kelly: I make a motion to approve all.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Nick Ward, Facilities Maintenance, was present to answer any questions of Commissioners' Court.

The County Projects Report was so recognized. See Documentation

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20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No Executive Session was held.

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21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 482 (91 females and 7 in Childress) was given by Judge Tanner.

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22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

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No insurance items were presented.

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23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

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No agenda items were given.

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County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, March 23, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.  
Signed this the 9<sup>th</sup> day of March, 2015.

Julie Smith, Potter County Clerk  
By: Stephnie Menke, Deputy